

POLICY

BOARD OF EDUCATION HIGH POINT REGIONAL

NO. 3433

Teaching Staff Members
Vacations
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Vacations

The Board of Education believes that the school district benefits when teaching staff members employed to work twelve months a year are given periodic relief from the responsibilities of their positions without loss of compensation.

The Board reserves the right to determine the conditions under which vacation time may be taken when not otherwise covered by the terms of a negotiated agreement.

An application for vacation must be presented to the Superintendent not less than one week before the intended starting date of the vacation. A waiver to that rule may be given in emergency situations. The Superintendent must approve all vacations before they are taken.

Vacations will be granted only at times of the year when they will not interfere with the regular operations of the school. Vacation time must be taken within the same year it is earned, except that all or a portion of earned vacation time may be carried over to the next school year on the approval of the Superintendent.

Payment of salary in lieu of vacation is prohibited.

A teaching staff member who anticipates his/her termination of service in this district may take accrued vacation time prior to the termination date upon the Superintendent's approval.

Accrued vacation time may be paid to a retiring employee or to the estate of a deceased employee.

N.J.S.A. 18A:30-7

Date Adopted: 4/10/67
Date Revised: 1/19/76, 3/18/91, 5/18/09